

Agenda
Human Resources Committee
REVISED 6/16/2008
***Workforce Development**
874 Collins, Rm 103
Jefferson, WI 53549

June 17, 2008 @ 8:30 a.m.

Committee Members: Sharon Schmeling, James Braugher, Carol Knox, Julie Nelson, and Lloyd Zastrow

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approve May 27, 2008 minutes
7. Discussion and possible revision of Human Resources Committee meeting schedule for 2008-2009
8. Countryside Requests - Create a pool of Occasional Resident Care Workers
9. Human Services Requests - Eliminate a vacant full-time Families Come First Coordinator position and create a full-time Economic Support Specialist position
10. Report from Staff and possible action on nursing shortage and pay levels
11. Review and possible action amending the Personnel Ordinance
 - a. HR0210, Amendment and Maintenance of the Classification Plan, and HR0225, Assignment of Positions, additional reclassification procedure
 - b. HR0240, Establishing Positions, clarifying procedure for requesting new positions
 - c. HR0250, Exempt Service, revision of exempt positions
 - d. HR0360, Hours of Work, Overtime, and Compensatory Time, defining eligibility of Random Hours
 - e. HR0410, Computer, Internet and Telephone Use, clarifying reimbursement of telephone charges, proper use of wireless notebooks and accessing confidential information, and limiting authorized county employees to access County network
 - f. HR0505, Absenteeism Policy, to update language on sick accrual payout
12. Review and possible action defining eligibility for County Board Supervisors into the County's Health and Dental plans
13. Review of 2009 Position Requests
14. Report from County Administrator
15. Report from Human Resources Director
 - a. Emergency help requests
 - b. Positions approved to be filled
 - c. Reclassifications
16. Set next meeting date and agenda
17. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.